



October 1, 2011

Dear Food Vendor:

Attached are information and an application for the 2011 Market Days, a premier arts and crafts show. The dates for this year's show are **December 3 and 4, 2011**.

Market Days began 42 years ago and due to its rapid growth, moved to the North Florida Fairgrounds in 1969. Last year more than 14,000 people attended this two-day event and craft sales totaled more than three-quarters of a million dollars. Market Days benefits the Tallahassee Museum of History and Natural Science.

The Tallahassee Museum is a 51-acre facility that includes a diversity of permanent exhibits; Natural habitats for indigenous and rare wildlife including the Florida panther and red wolf, nature trails; and, a working 19th century farmstead. In addition, there are contemporary exhibit galleries and historic structures including an antebellum plantation house, a one-room schoolhouse, a rural church and wooden caboose. The Museum offers classes and tours for schools and other educational groups, and last year alone served more than 35,000 students. It also provides a wide diversity of educational programs in history and natural science. The Museum is one of the state's leading museums and is nationally accredited by the American Association of Museums.

Please read the rules for "North Florida Fairgrounds Electrical Requirements" and the "Guide to Temporary Food Service Events" by Division of Hotels and Restaurants (www.myflorida.com/dbpr/hr/forms/30/5030_034.pdf) carefully. If you decide to apply, **the application and fees must be received by October 21, 2011**. Please attach a copy your state health permit with your application if you already have one issued. The decision will be mailed, October 22, 2011. If you fail to get a response by October 29th, please email or call. We look forward to hearing from you.

Sincerely,

Kenneth S Mills, Concessions Chair

E-mail: ksmills@hotmail.com

Phone: (850) 570-9643 or (850) 544.0166

Enclosures



Market Days Food Concessions Application

Name of Owner: _____

Name of Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax #: (____) _____ Email: _____

MENU:

Please attach a list of menu items and prices or list here: _____

Price Range: _____ Best Seller: _____

Have you previously attended Market Days? _____ If so when? _____

What business name did you use: _____

Please list any other shows that you attend: _____

Please check if the following sources are needed: Water: _____ Electricity: _____

Camping Reservation needed? Yes / No

Dimensions of snack booth _____ feet _____ inches wide (front) X _____ feet _____ inches deep

(Trailer dimensions should include tongue and awnings measured with awnings extended to full position) Number of workers: _____

I understand that I am responsible for obtaining any required licensing from the state of Florida. I also commit to attend both Saturday and Sunday of Market Days 2011 with 20% of my proceeds donated to the Tallahassee Museum. **A \$65.00 deposit will be required with your application, which will be deducted from the 20% due.**

I also agree to have my trailer or vehicle in place by **7:00 p.m. Thursday evening** to allow the arts and crafts people space to unload their vehicles early Friday morning.

I understand that if I need electricity, my wiring will be quick-connect ready. I have read and agree to the North Florida Fairgrounds requirements.

The Museum will not be responsible or liable in any way for damage to the work or persons participating in the show.

Applicant's Signature: _____ Date: _____

Mail completed application, a self-addressed stamped envelope and your check in the amount of \$65.00 payable to The Tallahassee Museum by **October 21, 2011** to:

**Market Days Concessions
Kenneth S Mills
413 Meridian Ride
Tallahassee, FL 32303**

Please enclose a photo of your food booth. (New applicants only)